

UNIVERSITY HEALTH PARTNERS of HAWAII (UHP)
POSITION DESCRIPTION

Position Title: Medical Technologist

Date Prepared: 05/2020

Department: Tropical Medicine Clinical Lab

FLSA Status: FT; non-exempt

Reports to: Laboratory Director

Potential Occupational Exposure to Bloodborne Pathogens: Yes

POSITION SUMMARY

Provides information for diagnosis, treatment, and prevention of disease by conducting medical laboratory tests, procedures, and analyses.

ESSENTIAL JOB DUTIES AND FUNCTIONS

- Performs testing of patient specimens for detection of SARS-CoV-2 by real-time Reverse Transcription Polymerase Chain Reaction (rt-RT-PCR) methodology.
- Performs testing of patient specimens for other analytes as may be added to the test menu, such as serological assays for antibodies to SARS-CoV-2, or other laboratory tests to be determined.
- Ensures operation of PCR instruments, ELISA readers, and all other laboratory equipment by calibrating, completing preventive maintenance requirements following manufacturer's instructions, troubleshooting malfunctions, calling for repairs, maintaining equipment inventories, and evaluating new equipment and techniques.
- Maintains laboratory supplies inventory by checking stock to determine inventory level, anticipating needed supplies, placing and expediting orders for supplies, and verifying receipt of supplies.
- Conserves laboratory resources by using equipment and supplies as needed to accomplish job results.
- Provides medical technology information by answering questions and requests.
- Prepares reports of technological findings by collecting, analyzing, and summarizing information.
- Maintains professional and technical knowledge by attending educational workshops, reviewing professional publications, establishing personal networks, and participating in professional societies.
- Maintains safe and clean working environment by complying with procedures, rules, and regulations.
- Protects patients and employees by adhering to infection control and hazardous waste policies and protocols, and by following identification procedures.
- Maintains patient confidentiality and protects the laboratory and department by keeping information confidential.
- May be required to supervise Medical Laboratory Technicians or other personnel in the performance of their duties in the laboratory.
- Performs other related laboratory duties as required.

UCERA (dba University Health Partners of Hawaii 'i) is an EEO/AAP employer and as such all qualified applicants will receive consideration for employment without regard to their protected veteran status and will not be discriminated against on the basis of disability.

- Complies with all legal requirements and company policies

QUALIFICATION REQUIREMENTS

Education/Training

Minimum:

- **Education:** Bachelor of Science degree in Medical Technology or a biological or medical scientific field is required.
- **Certification:** Must be certified as a Medical Technologist, Medical Laboratory Scientist, Clinical Laboratory Scientist, or a Specialist in Molecular Diagnostics or Microbiology by the American Society for Clinical Pathology or the American Board of Registry of the American Association of Bioanalysts.
- **License:** Must be currently licensed by the State of Hawaii Department of Health.

Experience

Preferred:

- One year of experience as a clinical Medical Technologist.
- Experience in conducting high complexity molecular diagnostic tests and serological assays in a CLIA-compliant clinical laboratory.

JOB CONDITIONS

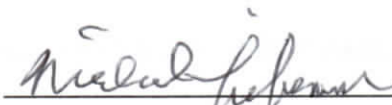
- Work environment includes conditions common to a laboratory environment, including working directly with potentially hazardous chemicals and/or specimens from patients with communicable diseases. While all work with patient samples will be conducted using appropriate biosafety precautions, potential for inadvertent skin, eye, mucous membrane, or parenteral contact with blood or other potentially infectious materials is possible.
- Normal working conditions, indoors, air-conditioned.
- Lab hours will range between 7:00 a.m. to 10:00 p.m, Monday – Friday (Occasional work on the weekends). Hours may be flexed and duties may require extended hours.
- May require occasional lifting and carrying of supplies weighing up to 25 pounds.

MENTAL AND PHYSICAL DEMANDS

- This position requires frequent sitting, standing, walking and bending.

TERMS OF EMPLOYMENT

Employment is “at will” and can be terminated at any time, either by the employee or UHP, with or without cause or reason and with or without notice.

APPROVED:  DATE: 1-25-21
(Supervisor)

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The above information on this description has been designed to indicate the general nature and level of work performed by an employee in this classification. It is not intended to be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications of employees assigned to this job. Management has the right to add to, revise, or delete information in this description. Reasonable accommodations will be made to enable qualified individuals with disabilities to perform essential functions of this position. UCERA is an Equal Opportunity Employer.

REVIEWED BY: _____ **DATE:** _____
(Employee)